

**SOUTH MOLINE TOWNSHIP
BOARD OF TRUSTEES MEETING**

August 15, 2022

PRESENT — Greg Aguilar, Supervisor; Andrea Anderson, Trustee; Brian Forsberg, Trustee; Bob Schultz, Trustee; Mark Lundahl, Road Commissioner; Nick Vyncke, Clerk and Jim Taylor, Accountant. Absent - Howard Gripp, Trustee.

MEETING CALLED TO ORDER — Meeting was called to order at 5:30 p.m. by Supervisor Aguilar.

PLEDGE OF ALLEGIANCE

Mr. Taylor from Carpenter, Mitchell, Goddard & Company LLC presented a preliminary draft for the annual audit for South Moline Township. Taylor gave a brief summary and description of most of the document. Schultz asked for a clear explanation of our process of modified cash basis. Taylor explained the process and included that most townships and villages they work with use this method. Taylor continued his summary, noting that numbers presented do not include property/real estate values of the township.

Schultz wanted clarification on the dollar amount going over 2.5 times the amount of the annual budget. Taylor explained that he has not seen that situation play out, but does believe the formula is in place for the state to start monitoring the levy for the benefit of constituents. Taylor will confirm the statute and get back to the board.

Taylor continued with various numbers to make the board aware of changes.

Schultz asked about specifics in the Equipment and Building Fund and what the abilities are with that specific money. Aguilar explained that it could be used as a line item for larger needs in the future. If a change in levy is needed, it will be disclosed at the time the levy is presented to the board.

Schultz asked about the raise in levy that has been common for Road and Bridge in the past, but did not happen for the prior year. After explanation by Taylor and Aguilar, the board had a better understanding of the need for the 4.9% raise and how it impacts the Road and Bridge line items.

Taylor completed the discussion of the draft by listing the sheet for the change in assessed value of all the parcels since 2012. Assessment value has gone up, while rate of tax has gone down. Levied amounts have also gone down.

Taylor then went on to the necessary disclosures document. There were a few communications/suggestions for the board. There were few inconsistencies from the budget and what was presented for the audit. There was also an issue with not using original signatures on some department's required signature line. Taylor suggested a few changes in order to be better understood and similar to other townships' requirements. Based on the county not requiring a change, he sees no need to believe anything is wrong.

Taylor stated that overall this was a very good audit. There were no major issues. Forsberg asked about the Road and Bridge building and why the purchase value was not listed. Taylor informed the board that there was no original number stating what the building was purchased for, therefore we cannot see the change in value since the purchase. Vyncke will search records and get back to the board.

The board thanked Mr. Taylor for his time.

APPROVAL OF MINUTES — Motion by Schultz, second by Forsberg, that we approve the minutes of August 2, 2022. Motion carried, with all voting in favor.

OFFICIALS' REPORTS —

Youth - Backpacks are in. They are to be delivered this week. Aguilar wanted to let the board know how happy administrators were and the impact this has on students' lives.

SUPERVISOR'S REPORT —

G.A. - Aguilar let the board know that he will try to be ahead of the game again this year by starting conversations early about the levy. A timeline will be presented soon.

UNFINISHED BUSINESS —

Fire Protection District Update - The study has not been completed by the city. Aguilar contacted the city and no timeline has been presented as of yet. Mark, from the Fire Protection District, will create an informative meeting and open communication strategy. He will be discussing options for a change in levy, if necessary.

NEW BUSINESS —

- a. **Transfer of Appropriation** - Cemetery F.I.C.A. is short by some \$60. Schultz made a motion to transfer \$100 out of budget item #318 to item #202. Anderson seconded the motion. All voted in favor. Motion carried.
- b. **Sexual Harassment Training** - The annual training required by the state of Illinois is coming up. Aguilar will be sending out the link for individuals to complete the training.
- c. **Process and Control of Funds** - Aguilar presented a layout of the process he believes should be completed in order for payments to go more smoothly for the Town, Assessor, and Road and Bridge.

MEETINGS & EDUCATION —

Next Board Meeting: September 6, 2022 at 5:30 p.m.
South Moline Township Hall, 2521 53rd Street, Moline, IL

TRUSTEES APPROVAL OF BILLS BY FUNDS —

- a. TOWN FUND
 1. TOWNSHIP ADMINISTRATION — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
 2. ASSESSOR — Motion by Forsberg for approval; second by Schultz. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
 3. TOWNSHIP SENIOR CENTER — Motion by Schultz for approval; second by Anderson. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.

- b. TOWN FUND — FICA — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- c. TOWN FUND — IMRF — Motion by Forsberg for approval; second by Schultz. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- d. GENERAL ASSISTANCE — Motion by Schultz for approval; second by Anderson. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- e. ROAD & BRIDGE / GENERAL FUND — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- f. ROAD & BRIDGE / IMRF FUND — Motion by Forsberg for approval; second by Schultz. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- g. ROAD & BRIDGE / FICA FUND — Motion by Schultz for approval; second by Anderson. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- h. ROAD & BRIDGE / EQUIPMENT & BLDG — Motion by Anderson for approval; second by Forsberg. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- i. ROAD & BRIDGE / INSURANCE FUND — Motion by Forsberg for approval; second by Schultz. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.
- j. CEMETERY — Motion by Schultz for approval; second by Anderson. Ayes: Anderson, Schultz, Forsberg and Aguilar. Unanimous.

COMMENTS — None

ADJOURNMENT — Motion by Anderson, second by Schultz, that we adjourn the meeting. Motion carried, with all voting in favor. Meeting adjourned @ 6:30 p.m.

Respectfully submitted,

Nicholas “Nick” Vyncke
South Moline Township Clerk